## Cisco SPA-525 Provisioning Guide

PROVISION WARNING: These instructions will provision line #1 of your phone, and may delete/erase any programming you might have for other lines or features in your phone. If you programmed your phone to use wifi, the provisioning process may delete your wifi settings as well.

## Step 1

Step 1 is for a new extension request, where the endpoint has not ever been previously provisioned.

If you have previously provisioned your phone and just need to re-provision it, skip ahead to step #2

Once you get your phone, simply send us the MAC address from the bottom label and we will create an HTTP profile for it. Send a picture of the MAC address label to the HHOPS Helpdesk by opening a ticket.

HHOPS helpdesk can be reached at: <a href="https://hd.hamshackhotline.com/">https://hd.hamshackhotline.com/</a>

## Step 2

Once the profile is created, you can quickly setup your phone on HH simply by entering the following URL on your browser:

http://192.168.1.\*\*/admin/resync?http://apps2.hamshackhotline.com:2443/spacfg-\$MA.cfg

(NOTE: x.x.x.x is the local IP address of the phone on your LAN. To find your phone's LOCAL LAN IP address, refer to your router's documentation.

HHUS Users Provision Note: Please note that you can provision your phone, but the line will not become active until after 4:00am Eastern time, the next day after you receive a response from the HHOPS helpdesk.

The HHOPS helpdesk responds to helpdesk tickets via email usually within 2 weeks. Please remember to check your spam folder if you don't receive a response within that time frame.

You are now ready to use Hamshack Hotline!

Dial \*97 to access your voicemail box and setup your greetings & preferences!